



## OFFICE OF THE SUPERINTENDENT

**SardarVallabhbai Patel Post Graduate institute of Paediatrics**

Health & Family Welfare Department, Govt. Of Odisha,

Email Id-svppgip\_cuttack@rediffmail.com,svppgipcuttack@gmail.com



Letter No \_\_\_\_\_/SVPPGIP

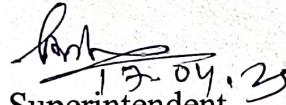
Date \_\_\_\_\_

Advertisement No 2302

Date: 17/04/2025

### Tender Call Notice

Sealed tender are invited from suppliers/agencies/caterers/persons for supply of A. Food Catering Services (Meals, Tiffin, Snacks, Tea, Coffee. etc) & B. Hotel Accommodation service to Superintendent, SVPPGIP, Cuttack (Location: Cuttack) for a period of one year on annual rate contract basis. Details regarding supply, terms & Conditions may be downloaded from the website [www.svppgip.org](http://www.svppgip.org). The tender should reach the office of the undersigned by 02 /05/2025 upto 5.00 PM. Tender will be opened at 4.30 PM on 03 /05/2025 . The undersigned reserves the right to reject any or all the tenders without assigning any reasons thereof.

  
17.04.25  
Superintendent

SVP PGIP, Cuttack



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Letter No \_\_\_\_\_/SVPPGIP

Date \_\_\_\_\_

### Tender For Food Catering Services

Office of the Superintendent, SVPPGIP, Cuttack invites tenders from reputed caterers / Agency/Firms/persons for providing food catering services for different training and Meeting etc based on the training and meeting batch size for a period of 1 year. The number of participants for each training / event will be communicated before 1 day of the meeting and training etc.

#### 1. Tender Details:

Sl No	Particulars	Date
1	Release of tender notification in website	18/04/2025
2	Last date for submission of Technical and Financial Bids	02/05/2025
3	Opening of Technical Bids & Financial Bid	03/05/2025

#### 2. Eligibility Criteria & Documents Submission:

The Following are the minimum eligibility criteria for the applicant to participate in the tender "For providing food catering service to O/o Superintendent, SVPPGIP, Cuttack

- Having valid food license.
- Having GST Registration Certificate/ PAN registration.
- A declaration to the effect that the caterer/ Firm/ Agencies/Person has not been blacklisted by any of the Organization at any point of time and no criminal /civil case is pending against the said caterer. Performance certificate for satisfactory supply to an Government agency will be preferred.

Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website: [www.svppgip.org](http://www.svppgip.org)

The tender will have to be submitted in two parts i.e. technical bid (Cover-A) and price bid (Cover-B). the bidders should submit their and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put into another outer envelope super scribed as Tender for supply of FOOD for Training and Meeting in reference to Advt. No 2302 /SVPPGIP.

Dtd 17 /04 / 2025

*[Signature]*  
17-04-25







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Letter No \_\_\_\_\_/SVPPGIP

Date \_\_\_\_\_

The tenders should be addressed to:

The Superintendent SVPPGIP, Chandini Chowk, Cuttack

### Other Term & Conditions

1. The tender must be accompanied by Tender document cost of Rs 500/- (Non Refundable) and EMD of Rs 10000/- (Rupees Ten Thousand only ) in technical bid by way of demand draft, drawn on any Nationalized / Scheduled Bank in Favour of the Superintendent SVPPGIP Sishu Bhawan Cuttack A/c payable at Cuttack. Tenders not accompanied by tender document cost & EMD will not be considered. EMD of unsuccessful tenders will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the contract without interest. Any deviations against the terms and conditions is liable for forfeit of EMD.
2. The firm will have to submit an Affidavit (On original stamp paper of relevant value) in the technical bid with the following clauses:-
  - Our organization / myself not been blacklisted by any Government Organization.
  - Our Organization / myself does not have any legal suit/ criminal case pending against it for violation of GST Act or any other law.
  - The Superintendent SVPPGIP, Cuttack will have no liability regarding transportation, loading and unloading. The Foods shall be delivered at the designated place in good & healthy condition.
  - Our organization/ I agree to abide by all terms & conditions of tender.
  - Our organization / I will quote prices inclusive of all taxes.
3. The supplier selected shall have the responsibility to supply the food items mentioned at Annexure I & II as per supply order.
4. Each Tender document must be signed with seal.
5. Required items to be order one day prior to the event and the agency / firm is responsible to provide required quantity in time. In case of non compliance i.e delay in supply, poor quality of food etc.
6. The agency has to submit bill within 3 days completion of the programme and payment will be made to the Bank account of the agency in next 10 days
7. The agency has to take the responsibility to supply the food with plates, glass, and container etc.
8. This rate will be applicable for items for one year on an annual rate contract basis.







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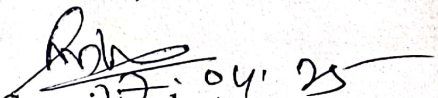
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9. The suppliers shall also ensure that the quality and quantity have to be as per the supply order and approved rate contract.
10. Delivery of the materials shall be made by the supplier at their at their own cost & work.
11. The price should be quoted inclusive of all taxes, Freight & catering charges on per plate basis. No other cost shall be considered.
12. Cannot use non bio degradable polythin of less than 50 micrometre or thermocol materials as disposable serving materials.
13. The utensils used for preparation & services must be cleaned & hygienic to the satisfaction of the consumer.
14. The quantity of the items should be enough for a general man. However the vender has to submit the description in Annexure-2 against the rate mentioned.
15. The vender has to submit the rates separately for Cuttack in two different price bid sheet.
16. For any dispute, decision of Superintendent SVPPGIP, Cuttack shall be final.
17. All legal disputes are subject to the jurisdiction of Cuttack court only.
18. The Superintendent SVPPGIP, Cuttack reverses its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason thereof.

Documents to be submitted:

1. Application form
2. Copy of PAN
3. GST certificate.
4. Valid food license.
5. Affidavit.
6. Financial BID in prescribed format.
7. EMD-Rs 10000/- (Security)
8. Tender paper cost with DD of Rs 500/- (Non Refundable)

  
Superintendent

SVPPGIP, Cuttack



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Letter No \_\_\_\_\_/SVPPGIP

Date \_\_\_\_\_

### Tender For Accommodation

1. Office of the Superintendent, SVPPGIP, Cuttack invites tenders from reputed Agency/Firms for providing Hotel Accommodation services for different training and Meeting etc based on the training and meeting batch size (20 to 30 nos per batch) for a period of 1 year. The number of participants for each training / event will be communicated before 3 day of the meeting and training etc. Any deviations against the terms and conditions is liable for forfeit of EMD.
2. Tender Details:

Sl No	Particulars	Date
1	Release of tender notification in website	18/04/2025
2	Last date for submission of Technical and Financial Bids	02/05/2025
3	Opening of Technical Bids & Financial Bid	03/05/2025

### 3. Eligibility Criteria & Documents Submission:

The Following are the minimum eligibility criteria for the applicant to participate in the tender "For providing Hotel Accommodation to O/o Superintendent SVPPGIP, Cuttack"

- Having GST Registration Certificate/ PAN registration.
- A declaration to the effect that the Hotel has not been blacklisted by any of the Organization at any point of time and no criminal /civil case is pending against the said Agency.

Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website: [www.svppgip.org](http://www.svppgip.org).

The tender will have to be submitted in two parts i.e. technical bid (Cover-A) and price bid (Cover-B). the bidders should submit their and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put into another outer envelope super scribed as Tender for Hotel Accommodation Service, with reference to Advt. No 2302. Dtd 17/04 /2025

The tenders should be addressed to:

The Superintendent SVPPGIP, Chandini Chowk, Cuttack







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Letter No \_\_\_\_\_/SVPPGIP

Date \_\_\_\_\_

### Other Term & Conditions

1. The tender must be accompanied by Tender document cost of Rs 500/- (Non Refundable) and EMD of Rs 10000/- (Rupees Ten Thousand only ) in technical bid by way of demand draft, drawn on any Nationalized / Scheduled Bank in favour of Superintendent SVPPGIP Sishu Bhawan Cuttack payable at Cuttack. Tenders not accompanied by tender document cost & EMD will not be considered. EMD of unsuccessful tenders will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the contract without interest.
2. The firm will have to submit an Affidavit (On original stamp paper of relevant value) in the technical bid with the following clauses:-
  - Our organization / myself not been blacklisted by any Government Organization.
  - Our Organization / myself does not have any legal suit/ criminal case pending against it for violation of GST Act or any other law.
  - Our organization/ I agree to abide by all terms & conditions of tender.
  - Our organization / I will quote prices inclusive of all taxes.
3. Each Tender document must be signed with seal.
4. Accommodation
  - ✓ Cleanliness of the rooms- beddings, carpets, furniture with proper aeration.
  - ✓ Safe and secure environment.
  - ✓ Easily accessible.
  - ✓ Flexibility of hotel –check in and check times.
  - ✓ Disability friendly.
5. Required services to be order one day prior to the event and the agency / firm is responsible to provide required Hotel in time.
6. During the contract period the rate must be valued even for a single occupancy.
7. The agency has to submit bill within 3 days completion of the programme and payment will be made to the Bank account of the agency in next 10 days
8. The rate will be applicable for one year on an annual rate contract basis.
9. The price should be quoted inclusive of all taxes & charges.
10. For any dispute, decision of Superintendent SVPPGIP, Cuttack shall be final.
11. All legal disputes are subject to the jurisdiction of Cuttack court only.



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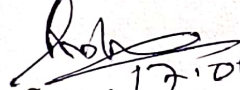
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Date \_\_\_\_\_

12. The Superintendent SVPPGIP, Cuttack reverses its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason thereof.

Documents to be submitted:

- A. Application form
- B. Copy of PAN
- C. GST certificate.
- D. Affidavit.
- E. Financial BID in prescribed format.
- F. EMD-Rs 10000/- (Security)
- G. Tender paper cost with DD of Rs 500/-(Non Refundable)

  
17.04.2023  
Superintendent  
SVPPGIP, Cuttack





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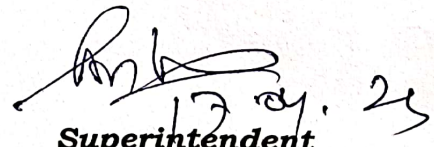


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Date \_\_\_\_\_

## Food

Sl No	Item	Rate per plate (Inclusive of GST and catering charges)
1	Rice, Dal fry, Mix curry, Paneer/mushroom, Papad ,Salad/Curd/Raita, Fry	
2	Rice, Dal fry, Mix curry, Papad ,Salad/Curd/Raita, Fry	
3	Rice, Dal fry Mix veg curry, Papad ,Salad/Curd/Raita, Fry , Chicken	
4	Rice, Dal fry, Mix Veg curry, Papad ,Salad/Curd/Raita, Fry , Fish	
5	Idli and Puri/DahiBada/Bada/Parata/Upma with Curry or Sambar and Chatni	
6	Tea	
7	Coffee	



Superintendent

S.V.P.P.G.I.P. CUTTACK-2







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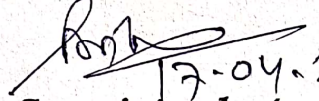


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## Accommodation

S1 No	Item	Rate per room per day (Inclusive of GST)
1	Single Room	
2	Double Room (Single Occupancy)	
3	Double Room (Double Occupancy)	

  
17.04.2023  
**Superintendent**  
S.V.P.P.G.I.P. CUTTACK-2